



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction  
Office of Guidance Services and Student Records*

## **Student Information Sheet for the Diploma Seal for Excellence in Civics Education**

The State Board of Education has established the Diploma Seal for Excellence in Civics Education. To earn a Board of Education Diploma Seal for Excellence in Civics Education you must satisfy the following four criteria:

1. Satisfy the requirement to earn a Standard Diploma or an Advanced Studies Diploma; AND
2. Complete Virginia and United States History and Virginia and United States Government courses with a grade of “B” or higher; AND
3. Complete 50 hours of voluntary participation in community service or extracurricular activities. Activities that would count include:
  - a) Volunteering for a charitable or religious organization that provides services to the poor, sick, or less fortunate.
  - b) Participating in Boy Scouts, Girl Scouts or similar youth organizations
  - c) Participating in JROTC
  - d) Participating in political campaigns or government internships, or Boys State, Girls State, or Model General Assembly
  - e) Participating in school-sponsored extracurricular activities that have a civics focus.

Any student who enlists in the United States military prior to graduation will be deemed to have met this community service requirement.

AND

4. Have good attendance and no disciplinary infractions as determined by local school board policies.

Potential recipients must submit the Civics Seal Application, which will include the Student Record of Community Service and the Documentation of Hours to their guidance counselors by **April 24, 2009**. Copies of each form are attached, and may be duplicated if needed.

Also included in this packet is a Question and Answer segment. If you have questions not addressed in these pages, please contact your guidance counselor.



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## CIVICS SEAL APPLICATION

Student Name: \_\_\_\_\_

School: \_\_\_\_\_

Eligibility for a Civics Seal requires that a student fulfill obligations in each of the following four areas during grades 9-12.

Diploma Type (General diploma requirements met)	<input type="checkbox"/> Standard Diploma  <input type="checkbox"/> Advanced Diploma																	
Coursework (B or higher in identified courses)	Virginia and United States History or AP United States History		Grade (B or higher) _____ _____															
	Virginia and United States Government or AP United States Government		Grade (B or higher) _____ _____															
Community Service (50 Hours Total)	<table border="1"> <thead> <tr> <th data-bbox="609 1123 966 1234">Activity</th> <th data-bbox="966 1123 1063 1234">Hours</th> <th data-bbox="1063 1123 1476 1234">Sponsor Verification</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table>			Activity	Hours	Sponsor Verification	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
	Activity	Hours	Sponsor Verification															
_____	_____	_____																
_____	_____	_____																
_____	_____	_____																
_____	_____	_____																
Military enlistment in lieu of community service	_____ Branch of service  _____ Date enlisted																	
Attendance and Discipline	<input type="checkbox"/> Student has met local discipline criteria  <input type="checkbox"/> Student has maintained good attendance  _____ Principal's signature  _____ Date																	

Seal Awarded:      Yes                      No





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## **Documentation of Community Service Hours For Civics Seal Application**

Name of Student \_\_\_\_\_

Name of Organization \_\_\_\_\_

I hereby certify that \_\_\_\_\_ has provided \_\_\_\_\_ hours of voluntary service to the community through our organization in at least one of the following ways:

- a) Volunteering for a charitable or religious organization that provides services to the poor, sick, or less fortunate
- b) Participating in Boy Scouts, Girl Scouts or similar youth organizations
- c) Participating in JROTC
- d) Participating in political campaigns or government internships, or Boys State, Girls State, or Model General Assembly
- e) Participating in school-sponsored extracurricular activities that have a civics focus

\_\_\_\_\_  
Organization Representative

\_\_\_\_\_  
Position in Organization

\_\_\_\_\_  
Date